



**STUDENT APPLICATION FORM**

**Interdisciplinary Joint Master's Programme  
in South-Eastern European Studies,  
University of Belgrade**

**DEADLINE for application: 31 May, 2012 receiving date**

**PLEASE READ** the "Information on the admission process" on the last page of this form before completing it. Incomplete applications will **NOT** be considered.

**PLEASE SEND** the entire application package as **ONE pdf file** to [gordana.ristic@fpn.bg.ac.rs](mailto:gordana.ristic@fpn.bg.ac.rs)

Please indicate whether you would accept a place at another university if your initial application is unsuccessful (yes or no)	
University of Graz	
University of Skopje	
University of Zagreb	

1) STUDENT'S PERSONAL DATA		Photo	
Family name/s			
First name/s			
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Citizenship(s)	Place of birth	Date of birth [dd/mm/yy]	
Mailing address	Street		
	Post Code	City	
	Country		
Telephone	Mobile Phone		
Fax			
Email			

## 2) ACADEMIC BACKGROUND

### 2.1 Completed Degrees / Qualifications BA level (undergraduate level)

Name of institution(s)  
(including country and  
webpage)

Degree / Qualification  
earned

Subject(s) studied  
(majors/minors)

Date of enrolment at  
University

Date degree awarded [mm/yy]

BA Thesis topic (if any, in  
English)

Minimum length of  
study of your study  
program

Years:

ECTS points:

Other credit points  
(please specify):

### 2.2 Other Completed Degrees (if any)

Name of institution(s)  
(including country and  
webpage)

Degree / Qualification  
earned

Subject(s) studied  
(majors/minors)

Date of enrolment at  
University

Date degree awarded [mm/yy]

Thesis topic (if any, in  
English)

Minimum length of  
study of your study  
program

Years:

ECTS points:

Other credit points  
(please specify):

**2.3 Have you taken part in a mobility programme in the course of your previous studies?**

Yes

No

Name of programme:

Year:

Duration of stay:

Place:

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**3) LANGUAGE COMPETENCE**

**Native language**

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Main language of instruction at university / college

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**English**

Certificate	Score/Grade/Level	Date

**Other Languages**

Language	German	Bosnian/Croatian, Serbian/Montenegrin	Macedonian	Albanian	Other	Other
Level (acc. to the Common European Framework)						
Certified by / when (if applicable)						

**4) ENCLOSURES (please tick off documents enclosed ✓)**

**PLEASE READ the "Information on the admission process" on the last page of this form. Incomplete applications will NOT be considered. Please return the form and the enclosures by post to the home university and as ONE pdf document to [gordana.ristic@fpn.bg.ac.rs](mailto:gordana.ristic@fpn.bg.ac.rs)**

<input type="checkbox"/>	At least one letter of recommendation (in English or Serbian) by post or by email to <a href="mailto:gordana.ristic@fpn.bg.ac.rs">gordana.ristic@fpn.bg.ac.rs</a>
<input type="checkbox"/>	Copy of university diploma
<input type="checkbox"/>	Transcript of your university records
<input type="checkbox"/>	Proof of English language proficiency (TOEFL /IELTS/Cambridge Exam)
<input type="checkbox"/>	Curriculum Vitae (in English)
<input type="checkbox"/>	Letter of Motivation (in English)

## STATEMENT OF UNDERSTANDING

I hereby affirm to the best of my knowledge that the information that I have provided in this application and in the enclosures to this application is true and complete. I agree to contact in a timely manner the coordinator of the Interdisciplinary Joint Master's Programme in South-Eastern European Studies if information provided in this application changes. I also understand that the Academic Coordination Board or representatives acting on its behalf may contact me or those persons indicated as writers of letters of recommendation or additional contacts in order to obtain additional information.

I understand that the Academic Coordination Board of the Interdisciplinary Joint Master's Programme in South-Eastern European Studies reserves the right to ask for certified translations of my diplomas and university transcripts in order for the Academic Coordination Board of the Interdisciplinary Joint Master's Programme in South-Eastern European Studies to consider my application as complete.

Additionally, I understand that my acceptance to the Interdisciplinary Joint Master's Programme in South-Eastern European Studies does not in itself guarantee admission to the participating universities or obligate the participating universities to provide me with any financial support. In conclusion, I understand that the decision of the Academic Coordination Board is final.

I agree that my personal data will be available to the programme partners for internal use.

Date  
(dd/mm/yy)

Signature

Please, help us to improve the advertising of our Joint MA Programme by answering the following question:

➤ How did you hear about the **Interdisciplinary Joint Master's Programme in South-Eastern European Studies**?

Through one of the organizing universities:  Graz  Zagreb  Belgrade  Skopje

Through your home university / institution

Through internet search

Other. Please specify:

## Information on the application and admission process

- Applications must be completed in English
- Deadline for application (receiving date) for the MA programme starting in October 2012 is 31 May 2012.
- Please return the form and the relevant documents by post **and** email to the University of Belgrade before this date.

### Postal Address:

Gordana Ristic  
University of Belgrade –  
Faculty of Political Sciences

Jove Ilica 165  
11000 Belgrade  
Serbia

This application is the first step in a two-step-application procedure, as admission to the home institution involves supplementary requirements, usually of a procedural kind. Upon acceptance of your candidacy by the Academic Coordination Board you will be informed about the procedure for admission at the respective university.

### Please Note!

Mailing address: All communication connected with your application and admission process of the MA programme will go to this address and/or to your email address. Any change in your contact details must be communicated immediately.

Email: Please give an email address you regularly use.

### Section 3 – Language Competence

All students must have full command of the English language. If your first language is not English or you have not been educated mainly in English, you must demonstrate a high level competence in English by producing evidence in the form of a language certificate in English.

The following minimum scores are required in case the most commonly available English language certificates are submitted:

TOEFL: 210 on computerised test/547 on paper test/78 on internet test

IELTS: Level 6.0

Cambridge Proficiency Exam: FCE

Please indicate the knowledge of other languages by using the grading scale of the Common European Framework of Reference for Languages ([http://www.coe.int/T/DG4/Portfolio/?L=E&M=/main\\_pages/levels.html](http://www.coe.int/T/DG4/Portfolio/?L=E&M=/main_pages/levels.html)) if no widely accepted test is applicable.

Knowledge of Serbian is not a requirement of the programme.

### Section 4 – Enclosures

University diploma, Transcript of records: translations (into **Serbian**) shall be required additionally. Where the degree is not yet conferred, the student will be asked to present proof of his / her status and can present the degree certificate at a later date. If the degree is completed after the deadline for application but before the start of the programme, a candidate might be provisionally accepted. Final admission is subject to prior graduation at the 1<sup>st</sup> cycle studies (BA).

Language certificates: only the original certificates will be accepted during the admission procedure. For the application a photocopied copy will suffice.

CV: Please send a short CV (Curriculum Vitae) in English

Statement of Purpose: Please send a short (300-500 word) Statement of Purpose (motivation letter) briefly explaining your motivation in applying to the joint degree programme